



## Port Macquarie Chamber of Commerce

### Annual General Meeting Minutes

**Tuesday, 22 October 2019**

**Port City Bowling Club, Port Macquarie**

The President, Michael Mowle, declared the meeting open and welcomed guests at 6.25PM

#### **1. Apologies**

Kieran Dell	Majestic Cinemas
Heather Cavanagh	Charles Sturt University
Linda Elbourne	Willing & Able
Mayor Peta Pinson	Port Macquarie Hastings Council
John Goddard	Better Managers
Marisha Woods	Camden Haven Chamber of Commerce
Jamie Williams	Panthers Port Macquarie
Shae Lascelles	Apollo Blinds
David Rupert	MBC Recruitment
Dean Cohen	Persuasion
Troy Highlands	Apollo Blinds
Janette Hyde	Panthers Port Macquarie
Jenny Edmunds	The Westport Club
Sunette Deline	MBC Recruitment

Motion to accept the apologies. Moved Alex Glen-Holmes, Seconded Jon Oxley. Motion was carried unanimously.

#### **2. Previous minutes**

There were no amendments proposed to, or business arising from, the minutes of the previous AGM.

Motion to accept the minutes of the 2018 AGM as a true and correct record of the previous meeting held on 27 November 2018. Moved Kellon Beard, seconded Alex Glen-Holmes. Motion was carried unanimously.



### **3. President's Report**

Michael Mowle talked to the President's Report which was tabled. Salient points as follows.

- The Chamber continued its role of advocating for and making representations on behalf of its members and members are encouraged to contribute to and be involved with the Chamber
- The Bernard Salt Boardroom lunch was well attended (approximately 300 people) and was a catalyst for ongoing strategic think tanks
- The Golf Day was very well attended and successful
- The Business Awards were highly successful attracting around 520 guests.
- Michael expressed gratitude on behalf of the Chamber to its sponsors and recognised the work of the administrative team, Mark, Trisha and Katherine and the Board Members.
- Membership of the Chamber continues to grow.
- Michael noted the ongoing value of the regular Chamber meetings with Government representatives at all levels.

Jon Oxley expressed disappointment with some of the networking events and the calibre of the speakers. Michael Mowle noted the feedback and invited members to contribute ideas for speakers that they would like to hear present and also noted the need to balance the consideration of the sponsors of the events and the attending members.

Motion to accept the President's Report. Moved Nick de Groot, seconded Caleb Rose. Motion was carried unanimously.

### **4. Treasurers Report**

Alex Glen Holmes presented the Treasurer's Report which was tabled. Salient points as follows.

- The increase in revenue has necessitated an Audit of the Financial Report
- The Chamber has recorded a profitable result and has managed its overheads well
- Business Awards were highly profitable
- The Chamber has maintained a strong Balance Sheet
- Positive Cash flow has been achieved

Alex thanked the Chamber of Commerce Staff for their support and their prudent management of expenditure throughout the year.

Jon Oxley questioned the results of the Business Awards and the composition of the Trade Debtors. Jon also expressed disappointment in the Compilation Report noting that it was not signed and expresses an audit opinion. He also noted the absence of comparative figures.



Jon offered his support as a "Quality Auditor" for the financial statements. Jon proposed that the Financial Statements be conditionally accepted subject to clarification of the issues raised.

Motion to accept the Treasurer's Report. Moved Kellon Beard, seconded Jon Oxley. Motion was carried unanimously.

#### 5. Election of Board Members

Michael Mowle declared 6 positions on the Chamber Board vacant. It was noted that there were six nominations for the vacant positions. In accordance with Chamber's Constitution no ballot was required.

Michael congratulated the newly appointed members.

Newly Appointed Members:

1. Stuart Goodfellow
2. Nicholas de Groot
3. Chris Denny
4. Brett Varcoe
5. Caleb Rose
6. Greg Freeman

Sitting Board Members

1. Michael Mowle
2. Janette Hyde
3. Alex Glen Holmes
4. Kellon Beard
5. Cathie Linklater
6. Linda Elbourne

With no general business arising the meeting was declared closed at 7.30PM

Signed as a true record:

Signature:

Print Name: Michael Mowle

Alexandra Glen-Holmes

President

~~Secretary~~ Treasurer

Date: 24/11/2020